

Terminology

- A “Notice of Appeal” shall contain a concise statement of the action or determination appealed and the reasons the student feels such action or determination was wrongful. It shall name all persons known to the student who participated in such action or determination and shall state the student’s desire to appeal.
- A “Notice of Appeal” from decisions of the Student Appeal Committee or Council shall identify the student appealing, the decision being appealed, and shall state the student’s desire to so appeal.
- “Transcript” is a written summarization of all evidence and testimony presented in hearing. Arguments of parties or their counsel shall not be a part of the “transcript” unless they are submitted to the hearing body appealed to in writing.
- A “business day” is any weekday, exclusive of legal holidays and days during which BCCC is not open for business, without regard to whether classes are actually in session. All notices herein provided to be given shall be in writing and are deemed to be given if delivered to the person entitled to notice personally, or mailed to the address as reflected in the records of BCCC.
- Chairperson, vice chair, and secretary are chosen by the student appeals committee.
- Student Appeal Committee shall be comprised of:
 - i. Vice President of SGA or designee appointed by position
 - ii. Representative of Student Services appointed by Dean of Student Services
 - iii. 3 from each division appointed by Division Chair in conjunction with Faculty Senate president.
 - iv. Staff Association (1) appointed by President of Staff Association
 - v. Students (1) appointed by Dean of Student Services

In an effort to achieve fairness and diversity, the Committee members for hearings shall be chosen from:

Pool of Faculty (9)

*3 from each division appointed by Division Chair in conjunction with Faculty Senate president.

Pool of Staff (4)

* 4 appointed by President of Staff Association (4)